

## **FAQs on the topic of the condensed title structure**

### **Does any action need to be taken by the faculties/research groups/central institutes?**

In principle, there is no particular need for action. The changeover to the new title structure will take place automatically at the turn of the year. Starting on 1 January 2024, only the new titles will be stored in the applications. However, manual analyses or old forms will have to be revised accordingly. Please check your documents for such cases.

### **Can the previous titles still be used?**

No. Please be aware that as of 1 January 2024, booking transactions can only be accepted if the new title is specified.

### **Will the cost centres change?**

In principle, the cost centres will not change. In particular, the research group cost centres and project cost centres remain unchanged.

In the past, however, the research group cost centres were also managed in title groups 72 (donations) and 76 (investments) in addition to TG 73. This "duplication" can no longer be continued from 2024. For this reason, new cost centres have already been created in title groups 72 and 76 during the current financial year. These cost centres are already visible via HIS-QIS.

### **Will the cost types change?**

The cost types will not change. Despite the greatly simplified title structure, it will still be necessary to be able to analyse certain cost/revenue types for controlling purposes in the future. The prerequisite for this is the correct specification of the cost/revenue type. Please ensure that you continue to specify the cost/revenue type accurately when posting payments. The current cost and revenue type plan can be found on the intranet under "Formulare, Prozesse & Service"/ "Finanzen und Beschaffung/ "Buchungshinweise und Formulare".

### **Does the new title structure change the amount of budget funds?**

The new title structure has no influence on the amount of budget funds.