

## Information sheet on acquiring memberships

We would like to provide you with the following requirements and information to clarify the procedure for acquiring memberships in associations, working groups, scientific societies, and similar organizations.

- The principles of economy and thrift according to Article 7 of the Bavarian Budget Code must be strictly observed. Membership must be conducive to the scientific interests of the university institutes to the extent that the membership fee is justified.
- Membership fees for private memberships, such as political parties, peer groups, and alumni associations, and social networks may not be financed from university budget funds.
- Dual memberships within faculties, research groups, and organizational units with the above-mentioned organizations are to be avoided. Unless these bring significant advantages such as discounts for seminars, subscriptions, etc. In the case of memberships, when attending conferences, seminars, scientific congresses, etc., the conference fee is often considerably reduced such that the savings on these fees alone justify the membership fee.

If you have any questions regarding membership, do not hesitate to contact the staff of Budget Execution (II/1.1.3) at [haushaltsvollzug@uni-bayreuth.de](mailto:haushaltsvollzug@uni-bayreuth.de).